From: route@monster.com
To: wwainfo@centurytel.net
Subject: You just received an application for Executive Director from Monster
Date: Wednesday, December 12, 2018 1:16:26 PM
Attachments: qvw7yuubpawwsz3k.htm

Hello,

Great news! This candidate has just applied for your Executive Director position. For your convenience, we have stored this resume in the posting user's account on Monster.

Candidate Contact Information

Candidate Name:
Elaine Sepulveda

Candidate Location:
Warrensburg , MO , 64093

Mobile:
6603622738

Home:
N/A

Email:
elainesepulveda@gmail.com

Contact Preference:
N/A

Application Summary

Job Title:
Executive Director

Job ID:
201869381

Application Date:
12/12/18

Resume Updated:
12/12/18

Career Level:
Senior Executive (President, CFO, etc)

Relocation:
Will Not Relocate

Rating:
Not Rated

Highest Education:
Bachelor's Degree

Work Status:
US - I am authorized to work in this country for any employer.

Screening Score:
no specified

Work Experience:
no specified

Cover Letter:
ELAINE SEPULVEDA 519 North Warren Street Warrensburg Missouri 64093 Cell (660) 362-2738 elainesepulveda@gmail.com December 12, 2018 Dear Hiring Manager: I am writing to you because I believe my ability and expertise as an Executive Director for a nonprofit organization that helped victims of domestic/sexual violence and the homeless will

benefit this position. I have spent 7 years helping the victims transition to survivors by helping them acquire the proper case management, therapy, employment as well as help them acquire housing. My ability to work as a team player, meet deadlines and go the extra mile, together with my penchant for detail, have contributed to my successes. I have performed and directed a wide variety of activities including overseeing the purchase, renovation and facilitation of opening a new shelter. I am highly adept at working with clients to determine needs and requirements and am familiar with all organizational and financial aspects of project and department management as well. I am a hands-on manager, with the ability to direct all aspects, from inspection to implementation. In addition my background has provided me with extensive experience in communicating information between clients and the personnel in resources they have required. An effective organizer and planner, my outgoing and friendly nature to interact well with other staff members at all levels and I pride myself on bringing the right measure of enthusiasm into the equation. I also possess well-developed negotiation and vendor management skills. The accompanying resume can give you an idea of my potential for making a worthwhile contribution to your company. I believe it may be mutually beneficial for us to meet. Thank you for your time and consideration. Sincerely yours, Elaine Sepulveda

Login to your account to access this resume.
Login to your account to access all resumes for the Executive Director position.

If you have any questions, a Customer Service Representative is available to assist you at 1-800-MONSTER (666-7837), Monday - Friday from 8:30am - 5:30pm EST.

Sincerely,

The Monster Service Team

If you doubt the authenticity of a Monster email, please visit the Monster site directly using your Web browser.
From there, you can log in to your account to verify and perform the requested activity.

Monster's Security Center

Monster's Terms of Use | Privacy Statement
Monster, 133 Boston Post Road, Weston, MA 02493

Please do not reply to this email.